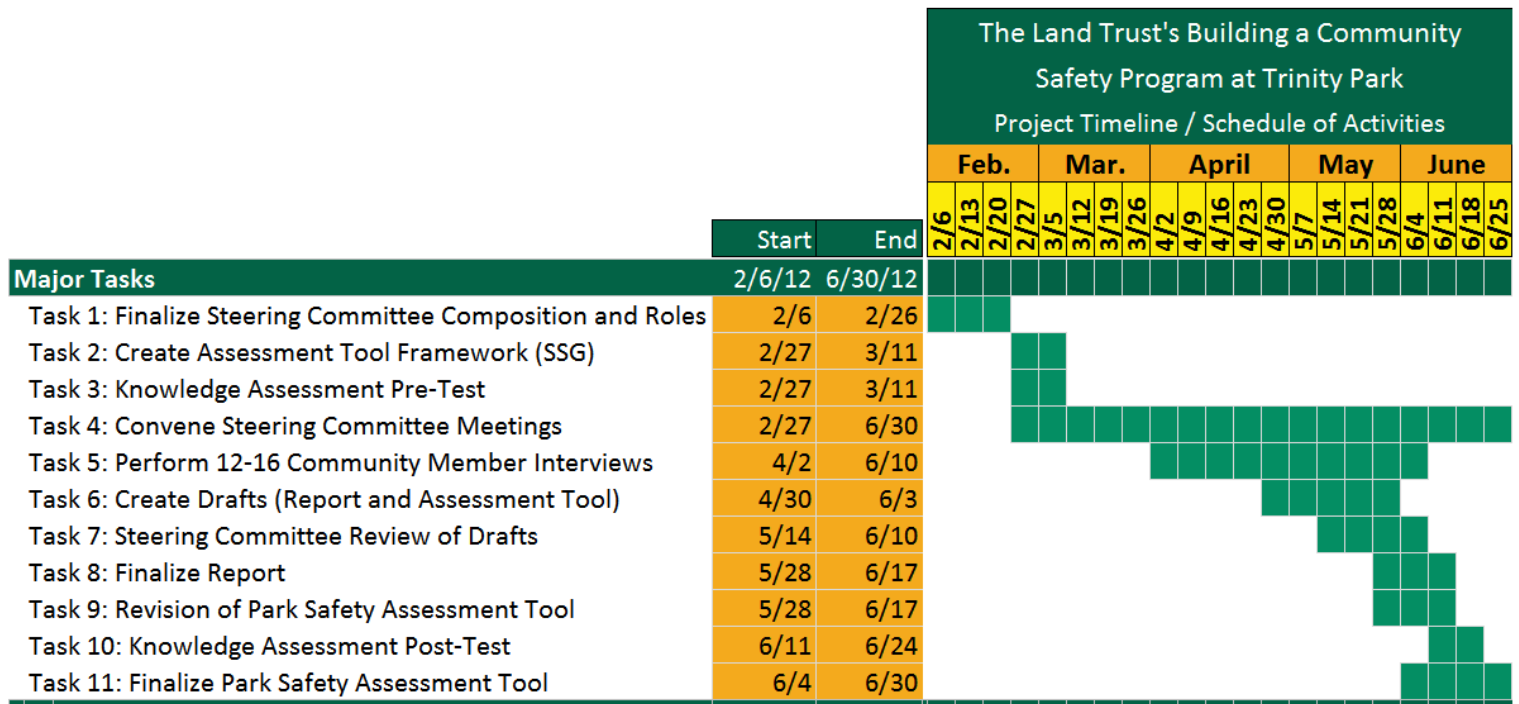


Los Angeles Neighborhood Land Trust
 Building a Community Safety Program at Trinity Park Project
Attachment A: Project Timeline / Schedule of Activities



Task	Description/Deliverables	Project Partner Involvement						
		Land Trust	Steering Committee	Parents	SSG	Wendy Ramallo	El Santo Nino	A Better LA
Task 1	Finalize Steering Committee Composition and Roles: The Land Trust will coordinate with the Steering Committee members to determine meeting schedule, outreach to other organizations, and determine individual roles and responsibilities.	X	X	X	X	X	X	X
Task 2	Create Assessment Tool Framework: The Land Trust will work with Special Services for Groups (SSG) and Wendy Ramallo to develop the initial framework for the Park Safety Assessment Tool and present it to the Steering Committee members for input.	X			X	X		
Task 3	Knowledge Assessment Pre-Test: SSG and Wendy Ramallo will develop a Knowledge Assessment that will then be administered to Steering Committee Members.	X	X	X	X	X	X	X

Task 4	Convene Steering Committee Meetings: 4-6 Steering Committee meetings will be convened at El Santo Nino (ESN). Licensed child care staff will provide child enrichment activities for meeting participants that have children.	X	X	X	X	X	X	X
Task 5	Perform 12-16 Community Member Interviews: The Land Trust will work with SSG and Wendy Ramallo to perform 12-16 community member interviews to pilot the tool and revise the tool as necessary.	X		X	X	X		
Task 6	Create Drafts (Report and Assessment Tool): The Land Trust, SSG, and Wendy Ramallo will work together to provide a draft report of the progress of the project and the Park Safety Assessment Tool.	X			X	X		
Task 7	Steering Committee Review of Drafts: The Steering Committee will review the report and the progress of the tool and provide feedback.	X	X	X	X	X	X	X
Task 8	Finalize Report: The Land Trust will work with SSG and Wendy Ramallo to finalize the report based on Steering Committee feedback.	X			X	X		
Task 9	Revision of Park Safety Assessment Tool: The Land Trust will work with SSG and Wendy Ramallo to revise the tool based on Steering Committee feedback and from piloting of the tool.	X			X	X		
Task 10	Knowledge Assessment Post-Test: SSG and Wendy Ramallo will administer a Knowledge Assessment Post-Test to Steering Committee Members.	X	X	X	X	X	X	X
Task 11	Finalize Park Safety Assessment Tool: An implementation-ready Park Safety Assessment Tool and implementation protocols will be presented to Best Start Metro LA.	X	X		X	X		